

EVIR Membership Model

1. PURPOSE

1.1. The EViR Funders' Forum offers an international community of shared practice and facilitated learning to increase the value of health-related research. The objectives of the EViR Funders' Forum are to share, collaborate, learn and promote knowledge exchange to achieve the following:

- Set justifiable research priorities;
- Ensure robust research design, conduct and analysis;
- Ensure regulation and management of research conduct is proportionate to risks;
- Make all information on research methods and findings accessible and all reports complete and usable.

EViR has set out [10 Guiding Principles](#) that underpin this ambition. Benefits of membership include access to this community, resources and expertise, as well as the opportunity to actively participate and influence the future direction, priorities and activities of the Forum. Details are set out on our [website](#).

1.2. The goal of the EViR Funder's Forum is to maximise the probability of benefits to society from health-related research by advancing the practices of research and research funding.

2. DEFINITIONS

2.1 Forum: All full member organisations and their staff, associate members and honorary members.

2.2 Round table: Events discussing specific topics and the strategic direction of EViR.

2.3 Steering Group: The group that oversees the EViR work programme and steers the collective direction of EViR.

2.4 Working Group/s: Specially convened group/s that meet to study and report on a particular topic or guiding principle which develops activities and makes recommendations to the broader Forum.

2.5 Interest Group: A broader group of peers with a common interest in some aspect of EViR activity drawn from across our member organisations. Interest groups meet to discuss concerns and issues on a particular topic area and share best practice.

3. MEMBERSHIP

3.1 There are three types of membership: full membership, associate membership and honorary membership.

3.1.1 Full EViR membership:

Full membership is held by organisations, not by individuals. To become a full member, an organisation needs to:

- be a health-related research funder.
- support the Guiding Principles;
- strive to ensure value in research;

- pay a yearly membership fee.

There are two levels of membership fee, depending on the size of the research funding organisation:

- for larger funders, i.e. those with an annual research spend of GBP10M or greater, the annual fee is GBP5,000;
- for smaller funders, i.e. those with an annual research spend of less than GBP10M, the annual fee is GBP1,000.

Membership may be renewed (or otherwise) annually. EViR will strive to ensure that the fee will not increase by more than ten per cent year on year.

A membership year will run from 1 January to 31 December. An organisation joining part way through a membership year will be asked to pay a pro-rata fee for the remainder of that year.

Representatives of Full EViR members may apply to become members of the Steering Group. As members of the Steering Group, they are expected to:

- participate in the monthly Steering Group teleconferences;
- collectively steer the strategic direction of the Forum.

For further details, see the [ToR of the EViR Steering Group](#).

3.1.2 Associate membership:

Associate membership is held by organisations, not by individuals. To become an associate member, an organisation needs to:

- be an organisation that represents research funders (without being a funder itself), or that sets health-related research policies, or that works closely with researchers or research funders, or that makes a contribution to improving the health research funding landscape;
- support the Guiding Principles and strive to ensure value in research.

There is no set or mandatory membership fee for associate members, but small contributions towards EViR running costs are welcome.

Please note that research funding organisations cannot be associate members but can only be full members.

3.1.3 Honorary membership:

Honorary membership can be held by individuals invited by the Steering Group. Such individuals must:

- support the Guiding Principles; and
- be a leading voice in a field relevant to health research funding whose expertise makes a significant contribution to EViR discussions.

There is no fee nor expectation of financial contribution from honorary members.

3.2 All EViR members have access to:

- the EViR network of members;
- all past and present materials, tools and resources, including those from Forum groups on Microsoft Teams;
- membership of EViR working groups related to the Guiding Principles;
- membership of EViR interest groups for specialist areas;
- EViR conferences and webinars;
- the EViR community of practice for peer networking, queries and discussions.

Full members will also have:

- the opportunity to apply to join the EViR steering group;
- full and frequency opportunities to influence and drive the EViR work programmes and activities;
- full participation in Round Table meetings.

Honorary and associate members will be able to:

- attend all open EViR meetings;
- attend EViR Round Table meetings at the invitation of the Steering Group.

If you are interested in becoming a full, associate or honorary member of EViR, please [contact the Secretariat](#).

4 ACTIVITIES AND SECRETARIAT

4.1. Meetings and activities:

- Round table meetings will be held twice a year, if possible, alternating between:
 - Face to face: Normally for two days, hosted by an EViR member organisation.
 - Virtual.

The purpose of the round table meetings is to bring together the funder community to discuss developments relevant to research funding in a safe and supportive environment and to shape the direction of the EViR work programme and associated activities.

- EViR has a growing webinar programme. The purpose of webinars is to discuss an individual topic relevant to research funding.
- Working group meetings are arranged as needed and held virtually: the purpose of working group meetings is to discuss issues pertaining to one specific Guiding Principle.
- Interest group meetings are arranged as needed and held virtually: the purpose of interest group meetings is to discuss a topic area relevant to research funding with a broader network of peers.
- The EViR conference is held every two years. Conferences may be held virtually or face to face and are open to non-members. The purpose of an EViR conference is to discuss a spectrum of topics with a wide range of stakeholders.
- Development of tools, resources or discussion papers may be led by any group mentioned above or a subgroup thereof as appropriate. Publishing of such tools, resources or discussion papers under the EViR banner must be approved by the Steering Group.

4.2. Support: The Forum is supported by the EViR Secretariat. The activities of the Secretariat are described in the [Steering Committee Terms of Reference](#).

5. APPROVAL OF MEMBERSHIP MODEL

5.1 This membership model was agreed by the EViR Steering Group meeting on 17 March 2022.